Haeata Community Campus

### Procedures for AOD issues (intoxication or related impairment)

The staff member first asks who the ākonga would prefer to speak to regarding the matter and refers them to their preferred staff member or to a Navigator [Social Worker]. Care is taken to involve no more people than strictly necessary. (If there is reason to suspect possession of dangerous or illicit substances, then the school’s **Search Policy** is followed.)

The appropriate staff member then meets with the ākonga one-to-one over food and drink (in **Te Kanohi ki te Kanohi** **hui**) to assess whether school is where they should/can be, using the **Hauora Checklist**. If their impairment level is low, the ākonga will go to class as soon as is appropriate and a referral to **Hauora** [Pastoral Care] will be made. Their parents/guardians will be contacted within the next 24 hours and informed about the incident.

Where they are more severely impaired, parents/guardians are contacted immediately and they are sent home. If home is not safe, the relevant **Child Safety Plan** will be followed or **Oranga Tamariki** contacted. If the ākonga’s level of impairment is severe, an ambulance may be called.

Within two school days of any incident the Hauora Team performs **a HEADSS and a SACS Assessment** and a **Hui Tautoko-Support Meeting** is called. Careis taken to ensure a trusted support person is present for the ākonga.

The point of the meeting is to develop a **Tautoko Agreement** to ensure the ākonga has the support, information, and accountability to make good choices around AOD and to thrive. Part of this may include referral to therapeutic interventions such as AOD counselling or Adventure Therapy. If there is an existing **Tautoko Agreement**, it will be reviewed.

Haeata’s approach to AOD issues is in line with their school values: compassionate; placing the well-being of every learner at the heart of what they do and making sure they are heard; building and enhancing connections; and building a sense of belonging and community responsibility, with high expectations of everyone.